

AASD Citation/Parenthetical Documentation Scope and Sequence, September 2015

In the inquiry/research process, students look to other sources and experts to expand their knowledge and to gain further insight into their knowledge. As is common practice, all information/content that is not originally created by the student must be documented with full credit being given to the author/creator of the content. This is a critical step in the inquiry/research process to avoid plagiarism. The formal crediting of authorship is in the form of a citation and in text parenthetical documentation. Citations have many formats; however, the adopted format for AASD is typically the Modern Language Association (MLA) form of citing sources. What is expected is, of course, dependent upon the skill level of the student; therefore, the following will hopefully give guidance as to what should be standards at the various grade levels for citing and in text documentation. The expectations have been based on both the AASD LMC standards and the Wisconsin ELA standards for literacy in all subjects.

Grade level	Students can...	Examples/Resources
11-12 AASD LMC II.E.12 IV.C.12 WI DPI LMC B.12.5 D.12.3	<p>*Correctly identify the type of source, print, web, and non-print /non web.</p> <p>*Select the type of citation for the source from the citation guide (MLA, APA, Chicago, etc.).</p> <p>*Correctly set up citations using a bib maker for various types of sources.</p> <p>*Correctly set up an original citation for various types of sources using the proper order and punctuation.</p> <p>*Identify print, web (free Internet website and online databases), non-print /non-web sources (Interviews, Oral Presentations, Letters, Audio and Digital) in a works cited/bibliography.</p> <p>*Differentiate between Scholarly Journal articles and Popular Magazine articles.</p> <p>*Locate and cite primary sources.</p> <p>* Credit specific passages using parenthetical documentation within the text</p>	<p>Print:</p> <p>Fitzgerald, Ray. "D-Day." <i>Encyclopedia of World War II</i>. Ed. William Tollefson. 4th ed. Vol. 2. New York: Eagen, 2006. 205-208. Print.</p> <p>Ksenija, Bilbija. "Spanish American Women Writers: Simmering Identity Over a Low Fire." <i>Studies in 20th Century Literature</i> 20.1 (1996): 147-161. Rpt. in <i>Novels for Students</i>. Eds. Sheryl Ciccarelli and Marie Rose Napierkowski. Vol. 5. Detroit: Gale, 2007. 203-205. Print.</p> <p>Web:</p> <p>Mantel, Barbara, Bob Nash and Joel Cush. "Business Bankruptcy: Are U.S. Bank Laws Effective." <i>CQ Researcher</i> 9 Apr. 2009. <i>CQ Researcher</i>. Web. 12 Oct. 2014. <http://library.cqpress.com>.</p> <p>Turbak, Gary. "Water Pollution Is Declining." <i>Pollution</i>. Ed. Tamara L. Roleff. San Diego: Greenhaven, 2000. Rpt. from "Streams of Conscience." <i>American Legion Magazine</i>. Sept. 1977. <i>Opposing Viewpoints in Context</i>. Web. 20 Nov. 2014. <http://ic.galegroup.com>.</p> <p>See MLA Handbook online for other citations common to the secondary level including citations for: images, video, audio, primary sources, television broadcasts, interviews, ebooks</p> <p>Parenthetical documentation must correspond to the entries in the works cited page.</p> <ul style="list-style-type: none"> • One author: (last name page numbers) Eg. (Fitzgerald 205-8) • More than one author with the same last name: (first initial last name page numbers) Eg. (D. Natali 113-14) • Two-three authors (last name of each author page numbers) Eg. (Mantel, Nash, and Cush 205-9) • More than three authors (last name of the first author et al page numbers) (Limp et al. 345-47)
W.11-12.8	*Learn relevant information from multiple authoritative and print and	

	<p>digital sources by effectively using advanced searches.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by assessing the strengths and limitations of sources in answering research questions.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by considering the task, purpose, and audience.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by integrating information into the text to maintain flow of ideas.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by avoiding plagiarism.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by avoiding over reliance on any one source.</p> <p>*Learn relevant information from multiple authoritative and print and digital sources by following standard citation format.</p>	<ul style="list-style-type: none"> • More than one work by the same author (last name shortened title page numbers) Eg. (Alistare <i>America</i> 62-4). • No authors (shortened version of the title) Eg. (<i>Ecology of the Rain Forest</i> 42-3) <p>In text attribution place page numbers in parenthesis beside the author. Eg. Alistare argues the point (63)</p>
<p>9-10</p> <p>AASD LMC II.E.12 IV.C.12</p> <p>WI DPI LMC B.12.5 D.12.3</p>	<p>*Correctly identify the type of source – print, web, and non-print/non-web.</p> <p>*Select the type of citation for the source from the citation guide (MLA, APA, Chicago, etc.)</p> <p>*Correctly set up an citation using a bib maker</p> <p>*Correctly set up an original citation using the proper order and punctuation for print, web, and most non print/non-web sources.</p>	<p>Print:</p> <p>Fitzgerald, Ray. "D-Day." <i>Encyclopedia of World War II</i>. Ed. William Tollefson. 4th ed. Vol. 2. New York: Eagen, 2006. 205-208. Print.</p> <p>Web:</p> <p>Mantel, Barbara. "Business Bankruptcy: Are U.S. Bank Laws Effective." <i>CQ Researcher</i> 9 Apr. 2009. <i>CQ Researcher</i>. Web. 12 Oct. 2014. <http://library.cqpress.com>.</p> <p>"Guangzhou." <i>Compton's by Britannica</i>. Encyclopedia Britannica, 2011. <i>SIRS Discoverer</i>. Web. 1 Jan. 2014. <http://discoverer.prod.sirs.com>.</p>

<p>W.9-10.8</p>	<p>*Identify print and web sources in a works cited/bibliography. * Credit specific passages using parenthetical documentation within the text</p> <p>*Use advanced search types and procedures. *Identify authoritative print and digital sources. *Assess usefulness of sources. * Integrate information into original writing to maintain the flow of ideas. *Apply rules regarding the use of outside sources in original writing. *Avoid plagiarism. *Allow a standard format for citations.</p>	<p>See MLA Handbook online for other citations common to the high school level including citations for: images, video, audio, primary sources, television broadcasts, interviews, ebooks</p> <p>Parenthetical documentation must correspond to the entries in the works cited page.</p> <ul style="list-style-type: none"> • One author: (last name page numbers) Eg. (Natali 45-46) • More than one author with the same last name: (first initial last name page numbers) Eg. (D. Natali 113-14) • Two-three authors (last name of each author page numbers) Eg. (Dorn, Graves, and Peters 56-7) • More than three authors (last name of the first author et al page numbers) (Limp et al. 345-47) • More than one work by the same author (last name shortened title page numbers) Eg. (Alistare <i>America</i> 62-4). • No authors (shortened version of the title) Eg. (<i>Ecology of the Rain Forest</i> 42-3) • In text attribution place page numbers in parenthesis beside the author. Eg. Alistare argues the point (63)
<p>8</p> <p>AASD LMC II.E.8 IV.C.8</p> <p>WI DPI LMC B.8.5 D.8.3</p>	<p>*Correctly identify the type of source, print, web, and non-print/non-web. *Select the type of citation for the source from the citation guide (MLA) *Correctly set up an citation using a bib maker. *Using MLA correctly set up an original citation using the proper order and punctuation with few errors for print, web, and some non-print/non web sources. Specific sources include books organized by chapters, articles from reference books, articles from newspapers and magazines in both print and web formats. *Using MLA correctly cite images, music, video. * Credit specific passages using parenthetical documentation within the text</p>	<p>Print: Benson, Sonia, Daniel E. Brannen, Jr., and Rebecca Valentine. "Vietnam War." <i>UXL Encyclopedia of U.S. History</i>. Ed. Lawrence W. Baker and Sarah Hermsen. Vol. 8. Detroit: Gale, 2009. 1630-1637. Print.</p> <p>Sloan, Georgia and Laudolff, Greg. <i>Austria</i>. New York: Marshall Cavendish, 2010. 3-9, 12, 14. Print. Cultures of the World.</p> <p>Web: Williams, Kara. "Food and Physical Activity." <i>Teen Health and Wellness: Real Life. Real Answers</i>. Rosen, 2009. Web. 12 Feb. 2014. <http://www.teenhealthandwellness.com>.</p> <p>"Guangzhou." <i>Compton's by Britannica</i>. Encyclopedia Britannica, 2011. <i>SIRS Discoverer</i>. Web. 1 Jan. 2014. <http://discoverer.prod.sirs.com>.</p> <p>See the Einstein Middle School Research Binder on the Einstein LMC website for other citations common to the middle school level including citations for: images, video, audio, primary sources, ebooks.</p> <p>Parenthetical documentation must correspond to the entries in the works cited page.</p> <ul style="list-style-type: none"> • One author: (last name page numbers) Eg. (Natali 45-46)

W.6-8.8	<ul style="list-style-type: none"> *Locate relevant print and digital sources. *Gather relevant information from print and digital sources. *Use search terms effectively. *Assess credibility and accuracy of each source. *Take notes on sources. *Quote or paraphrase data and conclusions. *Avoid plagiarism. *Follow a standard format for citation. 	<ul style="list-style-type: none"> • Two-three authors (last name of each author page numbers) Eg. (Dorn, Graves, and Peters 56-7) • More than three authors (last name of the first author et al page numbers) (Limp et al. 345-47) • No authors (shortened version of the title) Eg. (<i>Ecology of the Rain Forest</i> 42-3) • In text attribution place page numbers in parenthesis beside the author. Eg. Sloan, Brennan,, and Laudolff and argue the point (63)
<p>7</p> <p>AASD LMC II.E.8 IV.C.8</p> <p>WI DPI LMC B.8.5 D.8.3</p>	<ul style="list-style-type: none"> *Correctly identify print and web sources distinguishing between free internet websites and subscription databases. *Select the type of citation for the source from the citation guide (MLA). *Correctly set up an citation using a bib maker. *Using MLA correctly set up an original citation (typed and handwritten) using the correct order and punctuation with few errors for print and web sources. <p>Specific sources include books organized by chapters, articles from reference books, articles from newspapers and magazines in both print and web formats.</p> <ul style="list-style-type: none"> *Medium is included as part of the citation. *Using MLA correctly cite images, music, video. * Credit specific passages using parenthetical documentation within the text 	<p>Print Reference: Weigel, Marlene. "Deciduous Forest." <i>UXL Encyclopeida of Biomes</i>. Ed. Julie L. Carnegie. Vol. 1. Detroit: UXL, 2000. 83-93. Print.</p> <p>Print Book: Sloan, Georgia and Laudolff, Greg. <i>Austria</i>. New York: Marshall Cavendish, 2010. 3-9, 12, 14. Print. Cultures of the World.</p> <p>Database: Williams, Kara. "Food and Physical Activity." <i>Teen Health and Wellness: Real Life. Real Answers</i>. Rosen, 2009. Web. 12 Feb. 2014. <http://www.teenhealthandwellness.com>.</p> <p>"Marco Polo." <i>U*X*L Biographies</i>. N.p.: U*X*L, 2003. <i>Discovering Collection</i>. Web. 23 Feb. 2009. <http://find.galegroup.com>.</p> <p>See the Einstein Middle School Research Binder on the Einstein LMC website for other citations common to the middle school level including citations for: images, video, audio, primary sources, ebooks.</p> <p>Parenthetical documentation must correspond to the entries in the works cited page.</p> <ul style="list-style-type: none"> • One author: (last name page numbers) Eg. (Natali 45-46) • Two-three authors (last name of each author page numbers) Eg. (Dorn, Graves, and Peters 56-7)

W.6-8.8	<p>*Locate relevant print and digital sources.</p> <p>*Gather relevant information from print and digital sources.</p> <p>*Use search terms effectively.</p> <p>*Assess credibility and accuracy of each source.</p> <p>*Take notes on sources.</p> <p>*Quote or paraphrase data and conclusions.</p> <p>*Avoid plagiarism.</p> <p>*Follow standard format for a citation.</p>	<ul style="list-style-type: none"> • More than three authors (last name of the first author et al page numbers) (Limp et al. 345-47) • No authors (shortened version of the title) Eg. (<i>Ecology of the Rain Forest</i> 42-3) • In text attribution place page numbers in parenthesis beside the author. Eg. Weigel argues the point (63)
<p>6</p> <p>AASD LMC II.E.8 IV.C.8</p> <p>WI DPI LMC B.8.5 D.8.3</p>	<p>*Correctly identify print and web sources (free internet/ subscription databases).</p> <p>*Select the type of citation for the source from a bib maker or written model.</p> <p>*Identify the basic parts of a citation and be able to locate the parts in print and web sources</p> <p>*Correctly set up a MLA citation using a bib maker or written model.</p> <p>*Using MLA format correctly set up an original citation with teacher assistance.</p> <p>* Credit specific passages using author attribution within the text.</p>	<p>Print:</p> <p><i>Markle, Sandra. Growing Up Wild: Penguins.</i> New York: Antheneum Books,</p> <p>_____. _____: _____, _____,</p> <p>Author (last, first, middle). Book Title. City: Publisher,</p> <p>2002.</p> <p>_____. _____,</p> <p>Copyright.</p> <p>Database:</p> <p>Harris, Laurie Lanzen, ed. "Obama, Barack." <i>FactCite: Biography for Beginners</i>. Lincoln Lib. P,</p> <p>_____. _____: _____, _____,</p> <p>Author/Editor (last, first, middle). Article Title. Database Publisher,</p> <p>2014. Web. 18 Nov. 2014.</p> <p>_____. _____,</p> <p>Copyright. Date of Access.</p> <p>Free Internet Website:</p> <p>"Edison Invents the Phonograph." <u>American's Story from America's Library</u>. Library of Congress,</p> <p>_____. _____, _____,</p>

		Title of the Work	Title of Website	Copyright Holder/ Publisher
W.6-8.8	*Determine if a source is credible when gathering new information from books or technology. *Quote or paraphrase from print and digital sources without plagiarizing. *Provide basic bibliography information to recognize the sources used in research.	2014. Web. 26 Nov. 2014. < http://www.americaslibrary.gov/aa/edison/aa_edison_phonograph_1.html>. _____ Copyright Date Date of Access. URL.		
		Online Image: <i>"Mona Lisa". IMAGE. Encyclopædia Britannica. Web. 18 Nov. 2014.</i> _____ Title/ Description of Image Name it as Image Copyright Holder/ Publisher Date of Access. < http://media1.school.eb.com/eb-media/87/2087-004-264616BB.jpg>. _____ URL.		
		In her <i>Biography for Beginners</i> article, Laurie Harris states . . .		
5 AASD LMC II.E.8 IV.C.8 WI DPI LMC B.8.5 D.8.3	*Correctly identify print and web sources. *Select the type of citation for the source from a bib maker or written model. *Identify the basic parts of a citation and be able to locate the parts in print and web sources *Correctly set up a MLA citation using a bib maker or written model. with teacher assistance.	<i>Markle, Sandra. Growing Up Wild: Penguins.</i> New York: Antheneum Books, _____ Author (last, first, middle). Book Title. City: Publisher, 2002. _____ Copyright.		
		Database: Harris, Laurie Lanzen, ed. "Obama, Barack." <i>FactCite: Biography for Beginners</i> . Lincoln Lib. P, _____ Author/Editor (last, first, middle). Article Title. Database Publisher, 2015. Web. 18 Nov. 2014. _____ Copyright. Medium Date of Access.		
W.5.8	*Find new information from books or technology to help with research. *Summarize or paraphrase information in notes and in published work. *Provide a list of sources used for gathering information for writing.	Online Image: <i>"Mona Lisa". Image. Encyclopædia Britannica. Web. 18 Nov. 2014.</i> _____ Title/ Description of Image Name it as Image Source Medium. Date of Access. < http://media1.school.eb.com/eb-media/87/2087-004-264616BB.jpg>. _____ URL.		

<p>4</p> <p>AASD LMC II.E.4 IV.C.4</p> <p>WI DPI LMC B.4.5 D.4.3</p> <p>W.4.8</p>	<p>*Distinguish between print and web sources.</p> <p>*Identify the basic parts of a citation and be able to locate the parts in print and web sources: author, title, publishing information, date published, and date accessed in the case of web sources.</p> <p>*Correctly set up a MLA citation using a bib maker or written model. with teacher/librarian assistance.</p> <p>*Find new information from books or technology to help with research.</p> <p>*Take notes to help organize the research in writing.</p> <p>*Provide a list of sources used for gathering information for writing.</p>	<p><i>Markle, Sandra. Growing Up Wild:Penguins.</i> New York: Antheneum Books,</p> <p>_____, _____, _____, _____,</p> <p>Author (last, first, middle). Book Title. City: Publisher,</p> <p>2002.</p> <p>_____, _____,</p> <p>Copyright.</p> <p>Database Source:</p> <p>Harris, Laurie Lanzen, ed. "Obama, Barack." <i>FactCite: Biography for Beginners.</i> Lincoln Lib. P,</p> <p>_____, _____, _____, _____,</p> <p>Author/Editor (last, first, middle). Article Title. Database . Publisher,</p> <p>2016. Web. 18 Nov. 2014.</p> <p>_____, _____, _____,</p> <p>Copyright. Medium. Date of Access.</p> <p>Online Image:</p> <p>"Mona Lisa". Image. <i>Encyclopædia Britannica.</i> Web. 18 Nov. 2014.</p> <p>_____, _____, _____, _____,</p> <p>Title/ Description of Image Name it as Image Source Date of Access.</p> <p>< http://media1.school.eb.com/eb-media/87/2087-004-264616BB.jpg>.</p>
<p>3</p> <p>AASD LMC II.E.4 IV.C.4</p> <p>WI DPI LMC B.4.5 D.4.3</p> <p>W.3.8</p>	<p>*Distinguish between print and web sources.</p> <p>*Identify the basic parts of a citation and be able to locate the parts in print sources and web (subscription databases and free internet) sources.</p> <p>*Correctly set up the basic parts of a book citation using a worksheet with teacher/librarian assistance (author, "article title"(if from a reference book), title of the book, city, publisher, copyright.</p> <p>*Use the URLs in giving credit to web sources.</p> <p>*Find new information from books or technology to help with research.</p>	<p>Print Sources:</p> <p>Author. Title. Illustrator. Place of Publication, Publisher, Copyright.</p> <p>Web Sources:</p> <p>Introducing web research tools, databases, teaching what and where you find the URL and title of the website or database.</p>

	*Take notes to help organize the research in writing.	
2 AASD LMC II.E.4 IV.C.4 WI DPI LMC B.4.5 D.4.3 W.2.8	* Distinguish between print and web sources. * Identify the basic parts of a book and locate the parts of a citation. * Using a worksheet with the correct punctuation, record the basic parts in order (author, title, publisher, copyright). * Use URLs in giving credit to web sources. * Use what was learned to answer questions or find out the answers somewhere else.	Print Sources: Students can locate with teacher/librarian guidance and verbally state: Who the author is? Who the illustrator is? Where is the title page? What is the copyright date? Parts of the book- Table of Contents, Index, Glossary, Headings, Labels, Captions, Photographs, Maps, Diagrams, Spine, Call number Web Sources: Compare PebbleGo nonfiction features to those of nonfiction books- table of contents, glossary,
1 AASD LMC II.E.4 IV.C.4 WI DPI LMC B.4.5 D.4.3 W.1.8	* Distinguish between print and web sources. * Identify the basic parts of a book (title page and verso) and locate the parts of a citation in a book (author and title). * Using a worksheet record the author and title. * Use what was learned to answer questions or find out the answers somewhere else.	Students can locate with teacher/librarian guidance and verbally state: Who the author is? Who the illustrator is? Where is the title page? Parts of the book- Table of Contents, Index, Glossary, Headings, Labels, Captions, Photographs, Spine, Call number
K AASD LMC II.E.4 IV.C.4 WI DPI LMC B.4.5	* Distinguish between print and web sources. * Verbally identify the basic parts of a book (title page and verso) and locate the parts of a citation in a book (author and title).	Students can locate with teacher/librarian guidance and verbally state: Who the author is? Who the illustrator is? Where is the title page?

D.4.3 W.K.8	*Understand what an author is and does.	
W.K.8	*Use what is known and has been read about to answer questions.	